

# KING EDWARD VI SCHOOL, SOUTHAMPTON

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## ADMISSIONS POLICY

### Introduction

1. King Edward VI School ("the School") is an academically selective co-educational independent day School for pupils aged 11-18 years.
2. Selection is based on academic merit, assessed through an entry examination, an interview at the School and references from a candidate's previous school or schools.
3. The usual points of entry are at 11+ (Year 7), 13+ (Year 9) and 16+ (Year 12) although consideration is given to candidates at other ages if a place has become available.
4. This policy and its procedures have been authorised by the Governing Body of the School in compliance with the *Education Act 2002*, the *Children and Families Act 2014* and *SEND Code of Practice*, the *Equality Act 2010* and related legislation.
5. This policy is for guidance and will be adapted by the School from time to time as circumstances require.

### Equality, diversity and disability

6. All candidates for admission will be treated equally, irrespective of their, or their parents' race, colour, nationality, ethnic origin, gender, disability, SEN or disability, religious views, marital status, sexual orientation, gender re-assignment, pregnancy, maternity, political views or trade union membership. Candidates will also be treated equally in respect of their parents' age, marital or civil partnership status.
7. The School is inclusive and welcomes applicants with disabilities and special educational needs. It promotes a positive culture towards inclusion of disabled people and those with special educational needs. The School's facilities, physical and otherwise, for the disabled and those with special educational needs are limited but it will do all that is reasonable to comply with its legal and moral responsibilities under the Equality Act 2010 and the Children and Families Act 2014 and SEND Code of Practice in order to accommodate the needs of applicants who have disabilities for which, with reasonable adjustments, the School can cater adequately.
8. If the applicant has any special educational needs, learning difficulties or a disability parents or guardians must notify the School on the Application Form. Parents must give details in a letter accompanying the Application Form and if applicable, enclose a copy of a recent Educational Psychologist report (within the last two years) or medical report. The School needs to be aware of any particular requirements which may affect a child's ability to participate in the admissions procedure (including at interview and during the Admissions Examination as appropriate) and take full advantage of the education provided at the School.
9. The School shall determine the reasonable adjustments that are required for the applicant based on the information provided, in accordance with the School's obligations under equality legislation as explained above. The School staff will assess the child's needs and consult with parents and their medical advisors about the adjustments which can reasonably be made to ensure that the application procedure is accessible for the child and that the School can provide adequately for them should an offer of a place be made.
10. Additional time and other special arrangements as are deemed reasonable and necessary will be made available for pupils with special educational needs in the Admissions Examination, provided that no later than the closing date for applications:
  - notice of such special educational needs has been given to the School; and
  - the school has been provided with a copy of an Educational Psychologist's report or medical report (prepared within the last two years), which must include a recommendation for such special arrangements.

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## Admissions procedure at 11+ and 13+

11. Candidates for admission at 11+ and 13+ are interviewed in January prior to the Admissions Examination.
12. A confidential report about the candidate's academic and other abilities and character will be requested from the Head Teacher of the candidate's current school.
13. Each is required to sit three papers: Reasoning, English and Mathematics. No special preparation is expected or required for these tests and past papers are not published for tests at any level.
14. 11+ entry questions are based on the National Curriculum for this age group.
15. 13+ entry questions are based on the National Curriculum for this age group.
16. Details of the three papers are set out in the table below:

<b>REASONING PAPER</b>	10 minute practice paper 45 minute test paper	This paper tests a range of intelligence skills and will include questions on words and numbers. Candidates are given a short practice before the real test.
<b>ENGLISH PAPER</b>	20 minute Reading Comprehension paper  30 minute Writing paper	This paper offers candidates a number of different Reading and Writing Opportunities, and seeks to test important English Skills, such as spelling and punctuation. The English Paper will require candidates to answer questions on an extract from a children's novel and produce a piece of continuous writing where there will be opportunity to write both creatively and factually.
<b>MATHEMATICS PAPER</b>	45 minute paper  (calculators are not permitted)	This paper checks basic numerical skills, algebra, measurement, geometry and statistics. Candidates are also expected to demonstrate problem solving skills and mathematical reasoning.

- 17 The Head Teacher's report and the wider interests of the candidate and any other available information are taken into account at the selection meeting. Potential, not just current attainment is looked for in the test papers and the interviews.
- 18 Academic Scholarships tenable for one year at 13+ and for three years at 11+ are awarded at this time based on performance in the Admissions Examination.
- 19 Bursaries are awarded on the basis of financial need, and performance in the Admissions procedure.
- 20 Creative Arts Scholarships and Sports Awards are awarded following auditions, workshops and trials that are held in early February.

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## Admissions Procedure at 16+

- 21 Senior staff and Subject specialists interview Sixth Form candidates in March. As a result of these interviews and on the basis of a candidate's potential GCSE results either conditional or unconditional offers may be given.
- 22 A limited number of Bursaries are available.

## Selection

- 23 The preconditions for selection are that:
  - The candidate is of the appropriate age and sufficient maturity.
  - The School is able to provide adequately for any special educational needs the candidate may have (see further above).
  - The School, having made reasonable adjustments, is able to cope with any disability the candidate may have (see further above).
  - The present School reports satisfactory attitudes and conduct on the part of the parents and the candidate (if applicable).
  - Fees (if applicable) at the present school have been paid.
- 24 The academic criteria for selection are:
  - Success in the Admissions Examination (11+ and 13+) or at GCSE level (16+).
  - A positive recommendation from the Head Teacher of the candidate's present School.
  - A satisfactory interview at the School.
- 25 The preference factors subject to sections 23 and 24 above are that the candidate has special aptitudes or gifts. The School is looking for well-rounded and balanced pupils and those with exceptional abilities in sports, music and the arts.

## Equal Treatment

- 26 At King Edward's, all forms of unlawful or unfair discrimination on the grounds of race, colour, nationality, ethnic origin, gender, disability, SEN or disability, religious views, marital status, sexual orientation, gender re-assignment, pregnancy, maternity, political views or trade union membership are unacceptable and are opposed. Our aim is to secure fair and equal treatment for all pupils.

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## **Bursaries & Scholarships**

- 27 Bursaries are means tested and parents will be required to provide financial information and may be interviewed by the Bursar in relation to their application. A Bursary Form is available on request from the Bursar's department.
- 28 Bursaries are subject to a yearly means-test review taking into account the current financial circumstances of the parents.
- 29 The award of a Scholarship recognises a candidate's exceptional all round academic promise or outstanding ability in art, drama, music or sport.
- 30 A scholarship provides a partial remission of a percentage of annual tuition fees.
- 31 Scholarship awards are subject to satisfactory progress and behaviour on the part of the pupil and the support of both the pupil and parents for the aims and good name of the School.
- 32 Scholarship remission does not apply to any term for which fees in lieu of notice are payable. The value of the award is deducted from fees before any other allowance such as a bursary is calculated. In all other respects, the School's standard terms and conditions apply.
- 33 Conditions apply to the award of a Scholarship or a Bursary. For further details please see the School's Bursary Policy and Scholarships Criteria and Procedures, a copy of which can be found on the School website.

Reviewed and revised May 2019