

# UNIFORM REPORT

**Week beginning:**

**Name:**

**Group:**

*Please consider the following before entering your assessment and your initials at the times indicated below:*

- General appearance ♦ Jewellery\* ♦ Tie properly worn with top button securely in place ♦ Shirt/ blouse properly tucked in
- ♦ Skirt fully zipped and correct length ♦

G –Good    U- Unsatisfactory (please clarify)

	Group	1	2	3	4	Lunch Time	5	6	Parents' Signature
Monday						1.00			
						1.20			
						1.40			
						2.00			
Tuesday						1.00			
						1.20			
						1.40			
						2.00			
Wednesday						1.00			
						1.20			
						1.40			
						2.00			
Thursday						1.00			
						1.20			
						1.40			
						2.00			
Friday						1.00			
						1.20			
						1.40			
						2.00			

The completed form should be signed by the Group Tutor and sent to the pupil's Year Head, who will return the form for filing.

**Signature of Group Tutor:**

**Signature of Year Head:**

*\* This should be confiscated and the pupil told to collect the item(s) from the appropriate Year Head*